

**Campbell Park Christian Camp**

Physical Address: Cnr Molesworth Dr & North Ave  
Mail Address: 280 Molesworth Dr, Mangawhai Heads 0505  
Telephone/Fax: 09 431 5730 GST No: 48-672-783  
Email: [admin@campbellpark.org.nz](mailto:admin@campbellpark.org.nz) Web: [www.campbellpark.org.nz](http://www.campbellpark.org.nz)  
Managers: Dave & Robyn Osborne



**BOOKING FORM and HIRE AGREEMENT**

Today's Date: \_\_\_\_\_

Client/Group: \_\_\_\_\_ Self-catering : Yes/No

Date of Camp: \_\_\_\_\_ to \_\_\_\_\_

Expected Arrival Time: \_\_\_\_\_ Expected Departure Time: \_\_\_\_\_

Estimated Numbers: Adults \_\_\_\_\_ Secondary \_\_\_\_\_ Children \_\_\_\_\_ Pre-schoolers \_\_\_\_\_

**Cabins Required:** (Please tick)  All Cabins  Cabin 1 (10 beds)

Cabin 2 (10 beds)  Cabin 3 (10 beds)  Cabin 4 (10 beds)  Cabin 5 (10 beds)

Cabin 6 (10 beds)  Cabin 7 (10 beds)  Cabin 8 (2 beds)  Cabin 9 (4 beds)

**Fees** (rate per night): 1 Oct 2012 – 30 Sept 2013 (NB: two full days, one night will incur further charges).

Adults	\$21
Students yr 9-13 (Secondary)	\$18
Students yr 1-8 (Int & Primary)	\$13
3 & 4 year olds	\$8
No charge 2 year olds & under	
Day Visitors	\$5

**A deposit of \$500 (Oct-Apr) or \$300 (May-Sept) with your booking form is required to confirm this booking.**

There is a minimum charge of \$60 per unit for groups fewer than 30.  
A final clean up can be arranged at an extra cost – check with managers.  
Charges are reviewed annually and take affect from October each year.  
Please check charges when making a booking.

**Group Contact details.**

**Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Mobile:** \_\_\_\_\_

\_\_\_\_\_ **Email:** \_\_\_\_\_

\_\_\_\_\_

**LIABILITY:** We (the clients) accept that the management and staff of Campbell Park Christian Camp will exercise all due care and do everything practical to ensure the comfort and safety of members of our group, and accordingly, the said management and staff will not bear responsibility for, or incur liability for any accident, sickness, or property damage involving any member of the group under our care. I have read the conditions of hire and my group and I agree to these conditions.  
I accept the responsibility to inform the group of these conditions.

Signed ..... on behalf of .....

Position Held..... Date .....

Deposit of **\$500 (Oct-Apr)** **\$300 (May-Sept)** Cheque/Internet banking deposited on ..... (please delete one)

Please sign and return form. (Can be scanned and emailed, faxed or posted)  
See address, email and fax details on top of form

Office Use Only
Deposit amount: _____
Date deposit received: _____
Payment by cash/chq/DC
Invoice number: _____
Date Invoice sent to client: _____

# CAMPBELL PARK CHRISTIAN CAMP

## Conditions of Hire.

Please read this information carefully to note conditions of hire, then fill in and sign the attached Booking Form & Agreement and return with your deposit (or proof of internet deposit) to the contact details on Booking Form.

**NB: Your deposit is non-refundable unless cancellation is received prior to 90 days of the proposed camp (see cancellation policy below).**

If **deposit** is not received within three weeks of a **tentative booking**, we reserve the right to accept another booking.

### Conditions of Hire

- **Check in Form** to be read and signed on arrival
- **A complete list of campers** to be provided on arrival
- **Final numbers** of campers to be provided seven days prior where possible
- No **alcoholic beverages** allowed on site
- No **illegal drugs** allowed on site
- **Dogs** are not permitted on site
- **No smoking** in or near buildings
- **Speed limit** around camp is 15 kph (walking pace)
- **Noise** before 7am and after 10pm is to be limited in consideration of staff and neighbours (this is a council requirement)
- **Cabin en-suite hygiene** must be observed throughout your stay.
- **Facilities** must be left in a **clean and tidy** state on departure, unless you have paid for a final clean up. (check with managers for a cost if you want the final clean up done for your group).
- **Cleaning substances** for the final clean-up are supplied by Campbell Park. Campers are required to supply any other cleaners that they require
- **Rubbish** disposal is the camper's responsibility. However wheelie bins are provided at an additional cost of \$12 per bin (or part bin), which will be added to the final invoice. Check with managers about food scraps, as at times these can be collected by a local pig farmer. MPL Landscape Supplies & Recycling Depot, situated at 102 Mangawhai Heads Road will take recyclable material for a small fee.
- **First Aid supplies** are the camper's responsibility.
- **Lost property** (found after departure) can be returned if postage is received. Lost property will not be kept longer than three months. It is the camper's responsibility to check all cabins and to notify the managers of anything found at start of camp, or anything they think has been left behind after departure.
- **Groups of less than 30** may be expected to share facilities with another group, or be prepared to pay a surcharge for exclusive rights for the whole facility. For groups with fewer than 30 campers, there is a minimum of \$60 per cabin.
- **Ethos:** It is important that all groups onsite are compatible with our Christian Ethos and with each other.
- **Catering** may be available – discuss this with the managers
- **Self-Catering Groups** will need to supply their own tea towels, bench cleaners, toilet paper (the first one in each cabin is provided free of charge), and toilet cleaners. Tea towels & bench cleaners supplied for catered groups.
- **CANCELLATION:** Should you need to cancel your booking, please let the managers know as soon as possible. If notice is given more than 90 days in advance of the booking, your deposit less an administration fee of \$150 will be refunded. If notice of cancellation is less than 90 days, no refund will be given.
- **Extra Expenses** incurred during your stay will be invoiced and payment is required within seven days.
- **PAYMENT:** A deposit of \$500 (Oct-Apr) \$300 (May-Sept) confirms your booking. You will be invoiced for your stay and the balance of your payment is required within seven days of the camp. Internet banking is acceptable. Campbell Park management reserves the right to charge interest on overdue amounts at a rate of 1.5% per month.

**Bank Account: BNZ Wellsford 02 0484 0068510 000**

If paying by internet banking, please use your group name and camp date as reference.

If paying by cheque please make it out to Campbell Park Christian Camp.