

## Campbell Park Christian Camp

Physical Address: Cnr Molesworth Dr & North Ave

Mail Address: 280 Molesworth Dr, Mangawhai Heads 0505

Telephone/Fax: 09 431 5730

Email: [admin@campbellpark.org.nz](mailto:admin@campbellpark.org.nz) Web: [www.campbellpark.org.nz](http://www.campbellpark.org.nz)

Managers: Dave & Robyn Osborne



GST No: 48-672-783

### BOOKING FORM AND HIRE AGREEMENT

Today's Date : \_\_\_\_\_

Client/Group: \_\_\_\_\_

Date of Camp: \_\_\_\_\_ to \_\_\_\_\_

Arrival Time: \_\_\_\_\_ Departure Time: \_\_\_\_\_

Anticipated Numbers: Adults \_\_\_\_\_ Secondary \_\_\_\_\_ Children \_\_\_\_\_ Preschoolers \_\_\_\_\_

Number of Cabins Required: \_\_\_\_\_ All Cabins  
\_\_\_\_\_ Cabin 1 (10 beds)  
\_\_\_\_\_ Cabin 2 (10 beds)  
\_\_\_\_\_ Cabin 3 (10 beds)  
\_\_\_\_\_ Cabin 4 (10 beds)  
\_\_\_\_\_ Cabin 5 (10 beds)  
\_\_\_\_\_ Cabin 6 (10 beds)  
\_\_\_\_\_ Cabin 7 (10 beds)  
\_\_\_\_\_ Cabin 8 (2 beds)  
\_\_\_\_\_ Cabin 9 (4 beds)

#### **Fees (1 Oct 2010 – 30 Sept 2011)**

Non catered: Adults	\$19
Students yr 9-13 (Secondary)	\$17
Students yr 1-8 (Int & Primary)	\$12
Preschoolers	Free
Day visitors	\$2
Minimum charge per unit Oct – Apr	\$50 (if groups have less than 30 people -not including preschoolers)
Charge for final clean up	\$150 (if you wish the staff to do this for you)

Catering maybe available. Contact manager.

**Should prices change, you will be notified as soon as possible.**

#### **Contact Details – Prior to Camp:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Mobile: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_

**DEPOSIT: \$200**

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PLEASE RETURN THIS FORM WITH THE DEPOSIT TO THE ADDRESS BELOW

Postal Address: 280 Molesworth Drive, Mangawhai Heads 0505

PLEASE TAKE A COPY FOR YOUR RECORDS

**AGREEMENT:** Please read all information provided, taking note of our conditions of hire set out below.  
To confirm your booking, please read and sign this form and return with the required deposit within three weeks of the date of this form. NB Returning this form electronically assumes agreement.  
**FINAL NUMBERS:** Seven days prior to commencement of your camp we require notice of your final numbers. This enables us to properly allocate resources and prepare the camp ready for your visit.

**Conditions of Hire:**

Alcohol is not permitted on site.

Illegal drugs are not permitted on site.

In accordance with our fire safety regulations and insurance policies, there is :

- No smoking in and near buildings
- A complete list of guests to be handed into the office on arrival

Please be considerate of staff, other guests and neighbouring properties by being quiet outside between 10pm and 7am

Please remind your group that the speed limit around camp is 15 kph (walking speed)

Please ensure that health regulations governing cabin en-suite hygiene is observed by your group throughout your stay

If Self Catering you need to bring your own tea towels, bench cleaners, toilet paper, toilet cleaner and rubbish bags) (first roll in each cabin is supplied.)

We expect that our facility will be left in a clean and tidy state upon your departure unless you have paid for the final clean up (\$150) to be done by staff for your group. Only chemicals for the final clean up are supplied by Campbell Park.

**Rubbish:** First rubbish bag supplied by Campbell Park. Additional bags cost \$2.50 each and can be purchased from manager or the local Four square. If using these bags, then you can arrange for the managers to put rubbish out for collection on Monday.

**Recycling:** We recycle free of charge: cardboard, plastic bottles and tins. Check with managers re food scrapes. At certain times these can be picked up by a local pig farmer.

**First Aid:** Groups need to bring their own first aid supplies.

**Lost Property:** Please ensure you check the facilities thoroughly for property before leaving camp. Let us know immediately any property has been left behind. This will be posted back to you once we receive money to cover postage. We will only hold lost property for a maximum of three months.

If your group numbers are fewer than 30 and you aren't using all the cabins, then we reserve the right to book another group alongside to share the facility. It is important that all groups onsite are compatible with our ethos and with each other.

When an exclusive booking is required for the whole facility, whether for Day only, or Day/Night usage, then minimum charges shall apply for groups with 30 or less paying customers.

**PAYMENT:** A non refundable deposit of \$200 is required to confirm this booking. If the deposit has not been received by three weeks from the date of this agreement, we reserve the right to take another booking.

If necessary, any additional expenses incurred during your time at Campbell Park will be invoiced and payment is requested within 7 days. If you wish to pay by direct credit into Campbell Park's bank account the bank details are:

BNZ Wellsford branch 02 0484 0068510 000.

PLEASE USE YOUR GROUP NAME AND CAMP DATE AS A REFERENCE WHEN SETTING UP PAYMENT.

Or if paying by cheque: Please make your cheque payable to Campbell Park Christian Camp.

Campbell Park reserves the right to charge a fee on overdue amounts at the rate of 1.5% per month overdue.

**LIABILITY:** We (the clients) accept that the management and staff at Campbell Park Christian Camp will exercise all due care and do everything practical to ensure the comfort and safety of members of our group, and accordingly, the said management and staff will not bear responsibility for, or incur liability for, any accident, sickness, or property damage involving any member of our group under our care.

**CANCELLATION:**

We understand that you may need to cancel your booking due to unforeseen circumstances. As soon as you are aware of any potential problems, contact the booking co-ordinator ([admin@campbellpark.org.nz](mailto:admin@campbellpark.org.nz)) as we may be able to transfer the deposit to another suitable weekend. The deposit will only be refunded if cancelled 2 months prior to the camp booking.

**NOTES:**

I have read the information above and my Group and I agree to abide by these conditions. I also acknowledge it is my responsibility to inform the Group of these conditions:

Signed: ..... for \_\_\_\_\_

Position Held: ..... Date: .....

Please accept my deposit payment of \$ \_\_\_\_\_ Cheque/Internet banking

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